

First Presbyterian Church
22 S. Main Street
Cranbury NJ 08512
Phone: (609)395-0897 Fax: (609)860-6352

Wedding Information Sheet

1. As soon as the date of your marriage is determined, clear it with the minister and the church office.
2. If you wish to ask another minister to participate in the service, the proper procedure is to make this known to a minister of this church, who, if appropriate, will extend the invitation to the other minister.
3. The church organist is often asked to play when music is desired. If a soloist is also to share in the service the organist should be so informed. For further information and a schedule of fees consult our organist, Donovan Klotzbeacher at (business) 732/329-6020, (cell) 732/986-6673, or via email at dklotzbeacher@aol.com.
4. Selections for special music shall be cleared with the minister and organist. The Presbyterian Book of Order states: "Such music as accompanies the ceremony should direct attention to God who sanctifies marriage, and special care should be taken to assure that it is suitable and reverent." If desired, the congregation may be invited to join in the singing of hymns at the beginning and conclusion of the service.
5. The marriage license must be in the minister's possession no later than the time of the wedding rehearsal.
6. Decorating: Wires, nails and tape should not be used in any way as this damages the church property. The Book of Order states: "Flowers, decorations, and other appointments should not be unduly elaborate. In all the activities surrounding the ceremony, excessive expense and ostentation should be avoided." The wedding party must remove all flowers, runners, and pew ribbons from the church following the wedding ceremony.
7. Flash pictures may not be taken during the worship service. This means from the time of the call to worship to the benediction.
8. Only bubbles may be used in front of the church
9. Fees include the cost for the use of the sanctuary for the wedding and rehearsal, ministerial services and the wedding service coordinator. Please call the church office for the fee schedule at 609/395-0897. Fees are payable either by cash in a separate envelopes labeled to the church (First Presbyterian Church), minister and wedding coordinator, or separate checks made payable to the church, minister and wedding coordinator - **Due at the time of the wedding rehearsal.**

Should you wish to use any other part of the building application must be made well in advance. The office staff will send you the appropriate Buildings and Grounds Committee request for use forms, which must be approved by the Pastor and Buildings and Grounds Committee. A separate fee will be applied depending on which room(s) you would like to use.

If you are using the church for your wedding but you have been approved to have a different pastor perform the wedding, then the fees are due in the church office (open 9:00 a.m. to 2:30 p.m.) the Friday before your wedding.